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**DUE: MARCH 1, 2020**

2020 Leader in Training Program

Reference Form

Applicant’s Name: ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The person above is applying to work with children in a residential camp setting. Your assessment of his/her ability to work with children is essential to us. All evaluations will be kept in strict confidence and will not be shared with the applicant. Only upon receiving this reference can the applicant be considered for this program.

**Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­**

**What is your relationship with the applicant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How long have you known this applicant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Preferred contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please rate the applicant’s traits on the scale below by marking the appropriate column.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | POOR 1 | NEEDS WORK2 | SOLID3 | GOOD4 | EXCEPTIONAL5 | N/A | Comments |
| LeadershipEngaging, Positive, Encouraging  |  |  |  |  |  |  |  |
| TeamworkCooperative, Collaborative, Fair, Respectful, Flexible  |  |  |  |  |  |  |  |
| ResponsibilityTime management, completes tasks, Honest  |  |  |  |  |  |  |  |
| MaturitySelf-Control, Self-aware, Accountable |  |  |  |  |  |  |  |
| CommunicationActive listener, compassionate,  |  |  |  |  |  |  |  |
| Work EthicPassionate, self-motivated, accepts constructive criticism  |  |  |  |  |  |  |  |
| Decision MakingRational, Inclusive, purposeful  |  |  |  |  |  |  |  |

Additional Notes:

Why would this applicant be good at working with children in a residential camp setting?

Camp can be very demanding, requiring long hours, physical work and emotional maturity. Do you think the applicant would be suitable for the position in this regard? If yes, how have you seen them demonstrate these qualities or skills? If no, how could we help them to succeed?

In your opinion, what traits does this individual possess that would make a good leader?

What are the applicant’s area’s needing growth? If chosen, in what ways can we provide this applicant support to help him/her be successful in this position?

Please return this reference form to Kailee Frederick at Great Lakes Hemophilia Foundation. Please call or email if you have any questions or concerns. Thank you!

Email:Kfrederick@glhf.org

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